



**Joaquín Torres**  
**Assessor-Recorder**  
1 Dr. Carlton B. Goodlett Place  
City Hall - Room 190  
San Francisco, CA 94102-4698

# HOMEOWNERS' EXEMPTION TERMINATION NOTICE

**You must notify the Assessor whenever a property you own is no longer eligible for a Homeowners' Exemption. To avoid potential penalties, this must be done by December 10<sup>th</sup> of the year in which the change occurs.**

You are entitled to a Homeowners' Exemption on one property in California. A property is eligible for a Homeowners' Exemption if you own and occupy it as your primary residence on January 1<sup>st</sup>. A property is not eligible for an exemption if it is rented, unoccupied, or used as a vacation or secondary home. Failure to notify the Assessor may result in escape assessments and/or penalties and interest for the exempted taxes.

**I do not qualify for the Homeowners' Exemption on the property located at:**

**Assessor Parcel Number:** (Please Print)

\_\_\_\_\_

**Property Address:**

\_\_\_\_\_

**Property Owner:**

Last Name	First Name	Middle
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**Please check the appropriate box below:**

- I/we do not occupy the property as a principal residence as of (date): \_\_\_\_\_
- This property is a rental, vacation or secondary home as of (date): \_\_\_\_\_
- This property is vacant or unoccupied as of (date): \_\_\_\_\_
- I/we no longer own the property as of (date): \_\_\_\_\_
- The property owner is deceased. The date of death is (date): \_\_\_\_\_
- I/we have an exemption on another property in California (address):  
\_\_\_\_\_
- Other reason and date of change:  
\_\_\_\_\_  
\_\_\_\_\_

**Current Mailing Address:**

This is my new primary residence.

Street Address \_\_\_\_\_

City	State	Zip	( ) _____ Daytime Phone Number
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Signature _____	Date _____	Email _____
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