EF-266-MEDIA-R04-0310-38000039-1

BOE-266-MEDIA REV. 04 (03-10)

MEDIA TRANSMITTAL FORM
HOMEOWNERS' EXEMPTION CLAIM RECORDS

This form must be completed and included with all media submitted
for processing. Submit the form and media to:

> *Board of Equalization*
> *County-Assessed Properties Division*
> *Homeowners' Exemption Coordinator*
> *PO Box 942879 MIC: 64*
> *Sacramento, CA 94279-0064*

Joaquín Torres
Assessor-Recorder
1 Dr. Carlton B. Goodlett Place
City Hall - Room 190
San Francisco, CA 94102-4698

STATE OF CALIFORNIA
BOARD OF EQUALIZATION
www.boe.ca.gov

COUNTY		COUNTY NUMBER	DATE SUBMITTED
MAILING ADDRESS *(STREET ADDRESS OR PO BOX)*	CITY	STATE	ZIP
CONTACT PERSON	TELEPHONE ( )	E-MAIL ADDRESS	

MEDIA TYPE ☐ CD/DVD ☐ CARTRIDGE ☐ DISKETTE ☐ SECURE E-MAIL	FILENAME	FILETYPE ☐ AH ☐ FL
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PROCESS TYPE (IF NEITHER R NOR A IS CHECKED, DATA IS PROCESSED AS NEW)

☐ R= RERUN (Overrides previously loaded data)   ☐ A=ADDITIONAL (Add more data received)   ☐ N=NEW FILE (neither rerun nor additional)

UPDATE	CHECK AS APPLICABLE			
1	☐ INITIAL SUBMISSION	☐ ALL HOMEOWNERS	☐ ALL DISABLED VETERANS	
2	☐ PROCESSED MCL #1	☐ LATE FILED CLAIMS INCLUDED ON MCL	☐ LATE FILED CLAIMS PROVIDED SEPARATELY	☐ INCLUDES DISABLED VETERANS
3	☐ MCL #2 RETURNED DATA	☐ LATE FILED CLAIMS INCLUDED ON MCL	☐ LATE FILED CLAIMS PROVIDED SEPARATELY	☐ INCLUDES DISABLED VETERANS
FINAL	☐ MCL #3 - NO NEW CLAIMS	DO NOT INCLUDE NEW CLAIMS - RETURN PROCESSED MCL ONLY		

NOTES

THIS DOCUMENT IS NOT SUBJECT TO PUBLIC INSPECTION