

## Joaquín Torres Assessor-Recorder

1 Dr. Carlton B. Goodlett Place City Hall - Room 190 San Francisco, CA 94102-4698

## HOMEOWNERS' EXEMPTION TERMINATION NOTICE

You must notify the Assessor whenever a property you own is no longer eligible for a Homeowners' Exemption. To avoid potential penalties, this must be done by December 10<sup>th</sup> of the year in which the change occurs.

You are entitled to a Homeowners' Exemption on one property in California. A property is eligible for a Homeowners' Exemption if you own <u>and</u> occupy it as your primary residence on January 1<sup>st</sup>. A property is not eligible for an exemption if it is rented, unoccupied, or used as a vacation or secondary home. Failure to notify the Assessor may result in escape assessments and/or penalties and interest for the exempted taxes.

I do not qualify for the Homeowners' Exemption on the property located at: **Assessor Parcel Number:** (Please Print) **Property Address: Property Owner:** Last Name First Name Middle Please check the appropriate box below: ☐ I/we do not occupy the property as a principal residence as of (date): \_\_\_\_\_\_ ☐ This property is a rental, vacation or secondary home as of (date): \_\_\_\_\_ ☐ This property is vacant or unoccupied as of (date): \_\_\_\_\_ ☐ I/we no longer own the property as of (date): \_\_\_\_ ☐ The property owner is deceased. The date of death is (date): \_\_\_\_ ☐ I/we have an exemption on another property in California (address): ☐ Other reason and date of change: **Current Mailing Address:** ☐ This is my new primary residence. Street Address City State Daytime Phone Number

Date

Email



**Signature**