BOE-267-A (P1) REV. 23 (05-22)

# 20 \_\_\_\_ CLAIM FOR WELFARE EXEMPTION (ANNUAL FILING)

To receive the full exemption, a claimant must complete and file this form with the Assessor by February 15. Organization Name and Mailing Address: (Make necessary corrections in



## Mono County Office of the Assessor

Barry Beck, Assessor

PO Box 456
Bridgeport, CA 93517-0456
Telephone: 760-932-5510
Fax: 760-932-5511
Email: assessor@mono.ca.gov Website: www.monocounty.ca.gov/assessor
Website: www.monocounty.ca.gov/assessor

to the printed name and address.)	Property Location:
	This organization owns rents/leases the real property at this loc
	Property No.: Class:
ast year your organization received the Welfare Exemption for all or part of t ceiving the exemption for the property you own at this location, you <b>must</b> or <b>rm is required for each location.</b> The Assessor may contact you <u>-</u>	complete, sign and return this claim form to the Assessor. <b>A separate c</b> tional information.
If you no longer seek an exemption at this location, check here, sign a	nd return this form to the Assessor. Date Vacated:
If your organization is dissolved and therefore no longer needs an Organiz	ational Clearance Certificate, check here
. Check, if changed within the last year: 🛛 Mailing Address 🗍 C	Drganization Name
. Does your organization have a valid <i>Organizational Clearance Certificate</i> ( <b>yes,</b> enter OCC No and date issued	(OCC) issued by the State Board of Equalization? Yes No
Have you amended the organization's formative documents (i.e., articles of st year? Yes No If <b>yes</b> , please mail a copy of the amendment to box 942879, Sacramento, CA 94279-0064. Please include your OCC numbe bouments were amended, please forward a copy of this page to the Board o ead the information on the reverse side before completing. <b>All questions m</b>	the State Board of Equalization, County-Assessed Properties Division, er. Note to Assessor's Office: If the organization is dissolved or the form of Equalization. <b>Inust be answered. If the answer to any question is "YES," explain i</b>
tachment or complete the referenced form. Contact the Assessor if any tentify the property that your organization <b>owns</b> at this location:	forms referenced below are needed to complete this application.
Real property (land/buildings/improvements)	erty Taxable Possessory Interest
ES NO Since January 1, last year:	
of the change in activities or use.	that received an exemption last year changed? If yes, attach an explan
2. Is any portion of this property being used for exempt purposes	<b>o ,</b>
3. Is any portion of this property vacant or unused? If <b>yes</b> , since	
<ul> <li>4. Is any portion of this property used as a retail outlet or for ot formal rehabilitation program may be exempt if BOE-267-R is</li> </ul>	ther fundraising purposes? ( <b>Note</b> : Thrift stores which are part of a plan filed with this claim.)
5. Is any portion of the property used for living quarters? If yes, c	check one:
Transitional / emergency shelter	
Low-income housing (check one)	
Owned by a non-profit organization or eligible limited	l liability company, <u>submit BOE-267-L</u>
Owned by a limited partnership, submit BOE-267-L1	
government under, but not limited to, sections 202, 231, 2	-
Living quarters associated with a rehabilitation program,	
with a statement indicating that housing continues to be u	cumentation including the occupant's position or role in the organization used for the organization's exempt purpose. (See "Housing" on reverse
6. Do other persons or organizations use any of this property? If a list describing what is used, the name of the user, the amo previously provided to the Assessor.	<b>yes</b> , <u>submit BOE-267-O</u> if real property is used; for personal property a ount received by claimant (if any) and a copy of the lease agreement
<ul> <li>7. Did this or any portion of this property generate taxable "unr Revenue Code? If <b>yes</b>, see "Unrelated Business Taxable Inco</li> </ul>	related business taxable income," as defined in section 512 of the Int ome" on the reverse.
recent and the prior year's complete financial statements along	
and a description of the property. This property may be taxable	
ME OF PERSON TO CONTACT FOR ADDITIONAL INFORMATION (please print)	DAYTIME TELEPHONE
I certify (or declare) under penalty of perjury under the laws of the State	e of California that the foregoing and all information hereon, including
any accompanying statements or documents, is true, corre	ect and complete to the best of my knowledge and belief.
GNATURE OF CLAIMANT TITLE	DATE
IAIL ADDRESS	
ASSESSOR'S USE ONLY Approved: ALL PAR	T 🗌 Denied Reason(s) for Denial:
,	

#### **GENERAL INFORMATION**

The Welfare Exemption is available only to property, real or personal, **owned** by a religious, charitable, hospital, or scientific organization and **used exclusively** for religious, charitable, hospital, or scientific purposes. It is also available on a taxable possessory interest in publically owned real property used for exempt purposes by an organization that qualifies for the welfare exemption. A public owner is a local, state or federal agency.

To be eligible for the full exemption, the claimant **must** file a claim each year on or before February 15. Only 90 percent of any tax, penalty, or interest may be canceled or refunded when a claim is filed between February 16 and December 31 of the current year. If the application is filed on or after January 1 of the next year, only 85 percent of any tax, penalty, or interest may be canceled or refunded. The tax, penalty, and interest for a given year may not exceed \$250. A separate claim must be completed and filed for each property for which exemption is sought.

In accordance with Revenue and Taxation Code section 254.5(b)(2), the assessor may institute an audit or verification of the property's use to determine whether both the owner and user of the property meet the requirements of Revenue and Taxation Code section 214.

## **ORGANIZATIONAL CLEARANCE CERTIFICATE**

The Assessor may not approve a property tax exemption claim until the claimant has been issued a valid *Organizational Clearance Certificate* (OCC) by the State Board of Equalization. If you are seeking exemption on this property, you must provide the organization's OCC No. and date issued. A listing of organizations with valid OCCs is available on the Board's website (*www.boe.ca.gov*) and can be accessed at *www.boe.ca.gov/proptaxes/welfareorgeligible.htm*. You may also contact the Board at 1-916-274-3430.

#### HOUSING

If question 5, box "**Other**" is checked, describe the portion of the property used for living quarters (since January 1 of the prior year). Submit (1) documentation, including tenets, canons, or written policy, that indicates the organization requires housing be provided to employees and/or volunteers, or (2) include statement why such housing is incidental to and reasonably necessary for the exempt purpose of the organization. If the documentation described in items (1) or (2) has been submitted in a previous year for this location, please submit documentation including the occupant's position or role in the organization with a statement indicating that the housing continues to be used for organization's exempt purpose.

## USE OF THE PROPERTY BY OTHER ORGANIZATIONS

If question 6 is answered **yes**, and your organization's real property is used by another party submit BOE-267-O. If another party only uses your personal property, then submit an attachment providing the requested information for such personal property and confirm that no real property is used by other parties. The lease does not need to be provided if furnished in a prior year.

#### UNRELATED BUSINESS TAXABLE INCOME

If question 7 is answered yes, you must attach the following to the claim:

- the organization's information and tax returns, including Form 990-T, filed with the Internal Revenue Service for its immediately preceding year;
- a statement setting forth the amount of time devoted to the organization's income-producing and to its non income-producing activities and, where applicable, a description of that portion of the property on which those activities are conducted;
- a statement listing the specific activities and locations which produce unrelated business taxable income; and
- a statement setting forth the amount of income of the organization that is attributable to activities in this state and is exempt from income or franchise taxation and the amount of total income of the organization that is attributable to activities in this state.

		ASSESSOR'S US			
		A00E000K 0 00			
		ASSESSED VA	LUES		
ITEM	TOTAL ASSESSED VALUE OF:				
	LAND	IMPROVEMENTS	PERSONAL PROPERTY	FIXTURES	TOTAL
ITEM	EXEMPTION ALLOWED				
	LAND	IMPROVEMENTS	PERSONAL PROPERTY	FIXTURES	TOTAL
If another exemption, such as	the church, religious, et	c., was allowed this year o	n a portion of the property des	, cribed in the claim, indi	cate the type and
amount of the exemption	-	¢			
amount of the exemption:	(type)	φ(amount)			
		B	y		
			(Assessor or desig	(Assessor or designee)	